

**KINNELON BOARD OF EDUCATION
REGULAR MEETING
HIGH SCHOOL
June 29, 2009**

AGENDA

I. OPENING OF THE MEETING BY THE PRESIDENT

II. ROUTINE MATTERS

A. Approval of Minutes

1. Work Session/Regular Meeting – May 14, 2009
2. Regular Meeting – May 28, 2009

III. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS

IV. SUPERINTENDENT’S UPDATE

1. Student Presentation
2. Boys Lacrosse State Championship

V. REPORT OF THE SUPERINTENDENT - ACTION ITEMS

A. EDUCATION COMMITTEE
(Mrs. New, Dr. Kirk, Ms. Moeser)

Agenda Items #1 through #7 represent the Education Committee’s recommendations which were discussed during the Board’s Work Session on June 18, 2009. They will be voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **textbooks and classroom materials**:

Calculus Graphical, Numerical, Algebraic 3rd ed.

Calculus 9th ed.

Geometry

Mathematics with Business Applications

Music Its Role and Importance in our Lives

Musicians Guide to Theory & Analysis

American Government 11th ed

Words Their Way Word Study Notebook + Teacher Resources

Psychology Themes & Variations 7th + Student Study Guide

The Outsiders

The Gospel According to Larry, and

12 Angry Men (Video)

The 39 Clues: The Sword Thief

The 39 Clues: The Sword Thief - Audio

The 39 Clues: Maze of Bones
39 Clues: One False Note
Molly Moon's Incredible Book
No Talking
Rules
Blown Away!
It only Looks Easy
Flush
The Founders
Just Around the Corner – Girls (Video)
Just Around the Corner – Boys (Video)

2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a curriculum change in sixth grade providing for the accelerated **Mathematics Program** for all eligible students for the 2009-2010 school year.
3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, establishes a pilot **Morning Gifted Program** for Pearl R. Miller Middle School for the 2009-2010 school year.
4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, establishes a **Jump Start Program** for eligible sixth grade students at Pearl R. Miller School for the 2009-2010 school year.
5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, establishes a **School Review Assessment (SRA) Summer Program** for the 2009-2010 school year.
6. The Kinnelon Board of Education, upon the recommendation of the Superintendent, establishes as part of our Sports Academy Program a **Summer Art Program** with stipends as listed:

Coordinator - \$1,500

Instructor - \$1,000

7. The Kinnelon Board of Education, upon the recommendation of the Superintendent, establishes a **Summer Wrestling Program** on Wednesdays from June 17, 2009 through August 12, 2009.

B. NEGOTIATIONS COMMITTEE
(Mr. Hickey, Mr. Dama, Mrs. Zybrick)

No Action

C. PERSONNEL COMMITTEE
(Dr. Kirk, Mrs. New, Mrs. Zybrick)

Agenda Items #1 through #28 represent the Personnel Committee's recommendations which were discussed during the Board's Work Session on June 18, 2009. They will be voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the resignation of **Pamela deWaal**, Teacher Assistant, effective June 30, 2009.
2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the resignation of **Joycelyn MacKinnon**, Teacher Assistant, effective August 10, 2009.
3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Non-Union Staff** for the 2009-2010 school year as per attachment A.
4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Jamie Siddons** to the position of Spanish Teacher at Kinnelon High School, B.A.+15, Step 3, at a salary of \$49,870, effective September 1, 2009 though June 30, 2010. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
5. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the transfer of **Michelle Steenstra** to the position of Third Grade Teacher at Stonybrook School, B.A. Degree, Step 4, at a salary of \$48,370, effective September 1, 2009 through June 30, 2010.
6. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Kerry Lane** to the position of Replacement Art Teacher at Stonybrook School, M.A. Degree, Step 6, at a salary of \$64,870, effective September 1, 2009 though June 30, 2010.
7. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Robin Powers** to the position of Replacement World Language Teacher at Kiel/Stonybrook, M.A. +30 Degree, Step 2, at a salary of \$57,870, effective September 1, 2009 though June 30, 2010.
8. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a revised step for **Annika Levitt** to B.A. Step 3, at a salary of \$47,870 (pro-rated) effective June 15, 2009 through June 30, 2009.
9. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the transfer of **Noah Blanchard** to the position of Mathematics Teacher at Kinnelon High School effective September 1, 2009 through June 30, 2010.

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10. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the transfer of **Sarah Tinney** to Second Grade Teacher at Kiel School effective September 1, 2009 though June 30, 2010.
11. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a contact revision for **Sarah Tinney** from .834 to full time at M.A. Step 12, at a salary of \$78,400, plus a longevity payment of \$1,775 for a total salary of \$80,175, effective September 1, 2009 through June 30, 2010.
12. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a revised contract for **Marisela Lane** to .50 of M.A. Degree, Step 2, at a salary of \$26,935, effective September 1, 2009 through June 30, 2010.
13. The Kinnelon Board of Education, upon the recommendation of the Superintendent, rescinds the tenured contract of **Susan Cohen** for the 2009-2010 school year.
14. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a non-tenured contract for **Susan Cohen**, M.A. Degree, Step 10, at a salary of \$65,880 effective September 1, 2009 through June 30, 2010.
15. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **Guided Study Teachers** at an hourly rate of \$34.32 for 3.9 hours/day for the 2009-2010 school year:

Maureen Ruddy

Hayley Romano

16. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following **substitute/seasonal custodial workers** for the 2009-2010 school year:

Ed Bosland	\$12.80/hour
Matt Conrad	\$ 9.50/hour
Willie Cromie	\$16.00/hour
Lawrence Curran	\$ 9.50/hour
Pat Derrot	\$16.00/hour
Daniel Kirk	\$ 9.50/hour
Kyle McCall	\$11.00/hour
Patrick McCall	\$11.50/hour
David Nash	\$12.80/hour
Frank VanDuyne, Jr.	\$10.50/hour

17. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following **Playground/Cafeteria Aides** for the 2009-2010 school year:

Barbara Barchuck	\$13.00/hour
Lorraine Batvinskis	\$14.00/hour

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Rosalie Boching	\$11.50/hour
Anne Marie Caprio	\$11.00/hour
Maryanne Cavaliere	\$14.00/hour
Ursula DeClario	\$11.50/hour
Geralyn DeLillo	\$12.00/hour
Cheryl Engdahl	\$11.00/hour
Barbara Hurt	\$13.00/hour
Darlene Merner	\$13.00/hour
Nancy Quattrocchi	\$13.50/hour
Josephine Salese	\$11.00/hour
Dawn Sedore	\$13.00/hour
Jennifer Tempio	\$12.00/hour
Shirley Weston	\$13.50/hour
Nicole Whitehead	\$12.50/hour

18. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the 2009 **Summer Sports Academy Workers** as per attachment B.
19. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Virginia LaPlaca** for 1.5 hours for Kindergarten Orientation at her contracted rate of pay for the 2008-2009 school year.
20. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Jessica Garrabrant** to the position of Soccer Coach at Pearl R. Miller School and Kinnelon High School, Step 1 of the Coaches Guide, \$5,816 for the 2009-2010 school year. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
21. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to the **2009 Summer Curriculum Writers** as per attachment C.
22. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Lori Robbins** for 10 hours of SAT Verbal tutoring at a rate of \$46.27 per hour not to exceed \$462.70 for the 2008-2009 school year.
23. The Kinnelon Board of Education, upon the recommendation of the Superintendent approves payment to **Louise Smith** for 4 hours of Gesell Screening at \$46.27 per hour not to exceed \$185.08 for the 2008-2009 school year.
24. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to the following not to exceed 3 hours for **5th Grade Orientation** at \$46.27 per hour for the 2008-2009 school year:

Abigail Alexander - 3 hours

Linda McMurray-3 hours

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Brian Broadman- 45 minutes
Judith Deak- 3 hours
Laurie Marquez – 3 hours

Jacqueline Ondrof – 3 hours
Marie Tomasheski – 3 hours
Faith Wilson – 3 hours

25. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Jenny DiSario** for PowerSchool teacher training not to exceed 3 hours at a rate of \$46.27 per hour for the 2008-2009 school year.
26. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **Summer Fitness Center Workers** at a rate of \$20 per hour as listed:

Nino Capra
Celeste Denman
Leigh Denman
Brian McDonald

Jeff Myhren
Sean Rivers
Vincent Shivas
Kevin White

27. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following **Home Instructors** for the 2008-2009 school year.

Kim Kantor
Chris Hartman

Linda McMurray
Susan O'Keefe

Tina Sutphen

28. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following **Home Instructors** for the 2009-2010 school year.

Joan Behonick
Mimi Naso
Steven Schindler
Adam Smith
Stephanie Sullivan

Carla Christiana
Maureen Nussman
Judy Schmidt
Michelle Sorce
Beatrice Toohey

Katherine Fontan
Sarah Reinmund
Ed Shapley
Julie Spirko

Agenda Items # 29 through #46 were added to the Agenda. They will be voted upon as a group.

29. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the resignation of **Barbara Mayer**, Playground/Cafeteria Aide at Stonybrook School, effective June 30, 2009.
30. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Eric Schroeder** to the position of Mathematics Teacher at Pearl R. Miller School, B.A., Step 2, at a salary of \$47,370, effective September 1, 2009 though June 30, 2010. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

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31. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Kathleen Burke** to the position of Special Education Teacher at Pearl R. Miller School, B.A., Step 3, at a salary of \$47,870, effective September 1, 2009 through June 30, 2010. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.
32. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Gina Koonjy** to the position of Fourth Grade Replacement Teacher at Stonybrook School, B.A. Degree, Step 4, at a salary of \$48,370, effective September 1, 2009 through June 30, 2010.
33. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Jaime Nyegaard** to the position of First Grade Teacher at Kiel School, B.A. Degree, Step 2, at a salary of \$47,370, effective September 1, 2009 through June 30, 2010.
34. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Gretchen Cuccio** to the position of Guided Study Teacher at Pearl R. Miller School, at a rate of \$34.32 per hour, 19.5 hours per week, effective September 1, 2009 through June 30, 2010.
35. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Audrey Davie** to the position of English Replacement Teacher at Pearl R. Miller School, B.A. Degree, Step 2, at a salary of \$47,370, effective September 1, 2009 through June 30, 2010.
36. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Aileen Florio** to the position of Guided Study Teacher at Pearl R. Miller School, at a rate of \$34.32 per hour, 19.5 hours per week, effective September 1, 2009 through June 30, 2010.
37. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves a salary of \$156,637 for **Alice Robinson**, Business Administrator/Board Secretary effective July 1, 2009 through June 30, 2010.
38. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Jenny DiSario** for the Spring After School United Streaming workshop for 9 hours at a rate of \$46.27 per hour for the 2008-2009 school year.
39. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Cynthia Minor** to the position of Coordinator of the Summer Art Program at a stipend of \$1,500.
40. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of **Brian Boardman** as facilitator of the Summer Wrestling Program.

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41. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to **Noah Blanchard** for 40 hours of Summer 2009 Intel training at a rate of \$46.87 per hour for the 2009-2010 school year.
42. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to the following for 3 hours of **Driver Education Student/Parent** evening presentation at their contracted rate of pay for the 2008-2009 school year:

Maureen Nussman

James Soules

43. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the transfer of **Helena Kafafian**, Teacher Assistant, to Stonybrook School for the 2009-2010 school year.
44. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the transfer of **Beth Planer**, Teacher Assistant, to Pearl R. Miler School for the 2009-2010 school year.
45. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to the following members of the **Health and Wellness Committee** for 4.5 hours of meeting time at \$46.27/hour:

Nancy Hatke
Sean Pasieka

Jeff Myhren
Jill Slater

Maureen Nussman

46. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves 10 additional days for **Vielka Perez** for the 2009-2010 Extended School year at a rate of \$18.45/hour for 4.5 hours per day.

D. **POLICY COMMITTEE**
(Mr. Dama, Mr. Beeferman, Mrs. Zybrick)

No Action

E. **FINANCE COMMITTEE**
(Mr. Beeferman, Mr. Hickey, Ms. Moeser)

Agenda Items #1 through #13 represent the Finance Committee's recommendations which were discussed during the Board's Work Session on June 18, 2009. They will be voted upon as a group.

1. Be it resolved, that the Kinnelon Board of Education approves the **Board Secretary's Report** for the month of May 2009.
2. Be it resolved, that the Kinnelon Board of Education approves the **Budget Transfers** for the month of May 2009.
3. **Secretary's Certification of Budgetary Line Items**

Pursuant to N.J.A.C. 6A:23-2.11 (C) 3, I certify that as of May 29, 2009, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

4. **Board's Certification of Budgetary Line Items**

Pursuant to N.J.A.C. 6A:23-2.11 (C) 4, the Board of Education certifies that after review of the board secretary's monthly financial reports, in the minutes of the board each month, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11 (b).

5. **Bill List**

- a. Be it resolved, that the Kinnelon Board of Education approves the Bill List-File Reference 08/09 – 11A.

Electronic Funds Transfers #99127 through #99129	\$1,006,399.67
Total Disbursements for May 29, 2009	\$1,006,399.67

- b. Be it resolved, that the Kinnelon Board of Education approves the Bill List-File Reference 08/09 – 12.

Computer Checks *#17078 through #17354	\$ 613,337.20
Disbursements by EFT #99130, #99134 through #99138	\$1,167,766.95
Hand Checks #16785 through #16787 & #16970	\$ 28,322.17
Total Disbursements for June 29, 2009	\$1,809,426.32
*Void Check #16671	(\$ 25,262.00)
*Void Check #16770	(\$ 7,463.00)
*Void Check #16788 through #17077 (printer jam)	-0-
Total Disbursements	\$1,776,701.32

- c. Be it resolved, that the Kinnelon Board of Education approves Bill List-File Reference 08/09 – 12A.

Electronic Funds Transfers #99131 through #99133	\$1,135,717.24
Total Disbursements for June 15, 2009	\$1,135,717.24

6. Be it resolved, that the Kinnelon Board of Education approve the firm of Apruzzese, McDermott, Mastro & Murphy as **Board Attorney and Negotiator** for the 2009-2010 school year at the contracted rate.

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7. Be it resolved, that the Kinnelon Board of Education approve the firm of Fogarty & Hara as **Special Attorney for Special Education** for the 2009-2010 school year at the contracted rate.
8. Be it resolved, that the Kinnelon Board of Education approve a joint transportation agreement with the **Vernon Township Board of Education** to transport one Kinnelon student to Chapel Hill Academy, Lincoln Park for the remainder of the 2008-2009 school year.
9. Be it resolved, that the Kinnelon Board of Education approve a joint transportation agreement with the **Vernon Township Board of Education** to transport one Kinnelon student to Chapel Hill Academy, Lincoln Park for the 2009-2010 school year and the 2009-2010 extended school year.
10. Be it resolved, that the Kinnelon Board of Education void the following checks:

	<u>Check #</u>	<u>Amount</u>
Athletic Account	2633	\$ 53.00
	3663	\$ 53.00
	3709	\$ 70.00
	3843	\$ 125.00
	3898	\$ 54.00
	4009	\$ 192.00
	4080	\$ 25.00
	4164	\$ 136.00
	4178	\$ 25.00
	4180	\$ 25.00
	4201	<u>\$ 25.00</u>
Total		\$ 783.00
Payroll Account	38255	\$ 9.56
	39887	\$ 94.31
	39929	\$ 131.12
	41496	\$1,511.58
	41604	\$ 78.90
	42282	\$ 290.44
	42283	\$ 608.91
	43375	\$ 973.51
	43439	\$ 72.34
	43884	\$ 35.88
	43966	\$1,305.01
	44009	\$ 788.26
	44044	\$ 78.55
	44047	\$ 77.93
	44086	\$ 77.54
	44444	\$ 132.39
	44519	<u>\$2,501.87</u>
Total		\$8,768.10

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17. Be it resolved, that the Kinnelon Board of Education approve a joint transportation agreement with the **Bloomington Board of Education** for Kinnelon to transport one Bloomington student to the Windsor School for the 2009-2010 extended school year.
18. Be it resolved, that the Kinnelon Board of Education approve a joint transportation agreement with the **Vernon Board of Education** to transport two Kinnelon students to the Mountain Lakes School District for the 2009-2010 school year.
19. Be it resolved, that the Kinnelon Board of Education approve a joint transportation agreement with the **Butler Board of Education** to transport one Butler student to Kinnelon High School, in the morning only, for the 2009-2010 school year.
20. Be it resolved, that the Kinnelon Board of Education approve the following **transportation contract** renewals with First Student, Inc. for the 2009-2010 school year:

K1995	\$ 77,689.96	K1999	\$104,204.63
K1996	\$ 94,127.28	K2000	\$ 69,437.35
K1997	\$224,895.42	K2002-03	\$ 38,238.84
K1997B	\$ 20,238.26	K2003	\$ 9,851.78
K1998	\$ 78,270.55	FT/AT 06-97	\$159,489.79

21. Be it resolved, that the Kinnelon Board of Education approve disposal of the following **obsolete equipment**:

1989 Dodge Ram 350 Utility Truck – VIN #1B6ME3650KS082587
1991 Dodge Ram 250 Pick-up Truck – VIN #1B7KM26Z5MS290177

22. Be it resolved, that the Kinnelon Board of Education approve the purchase and financing of three **54-passenger buses** as bid through the joint purchasing agreement with Emerson/Westwood/ParkRidge/Kinnelon Schools at a cost of \$90,284 per bus for a total of \$270,852, which is financed at 5.2% through a 5-year lease-to-own program with Sovereign Bank.

F. **FACILITIES COMMITTEE**
(Mr. Hickey, Mr. Beeferman, Ms. Moeser)

Agenda Items #1 and #2 represent the Facilities Committee's recommendations. They will be voted upon as a group.

1. Be it resolved, that the Kinnelon Board of Education apply for **Dual Use** of Educational Space for the 2009-2010 school year as follows:

Kiel/Sisco	Room 203	LEP, Basic Skills and G & T
Kiel School	Room 224	Basic Skills and LEP

2. Be it resolved, that the Kinnelon Board of Education apply for **Substandard Approval** for the following leased classrooms in the Glenn Sisco School for the 2009-2010 school year:

Rooms 115, 121, 201, 202, 203, 204, 205, 206, 207, 208

VII. COMMITTEE REPORTS

- A. Personnel
- B. Education
- C. Policy
- D. Finance/Budget
- E. Facilities
- F. Negotiations
- G. Delegates
 1. New Jersey School Boards Association
 2. Morris County School Boards Association
 3. Legislative Representative
 4. Morris County Educational Services Commission
- H. Coordinating Committee
- I. Teacher Liaison Committee
- J. KAMELOT
- K. Student Representative

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. PETITIONS AND HEARINGS OF CITIZENS – NON AGENDA ITEMS

XI. BOARD MEMBER COMMENTS

XII. ADJOURNMENT